	Senior Technician Studio Arts (Darkroom Photography)
Day to Day	To monitor equipment inventory and maintain and order adequate stock levels of
Duties – general	<ul> <li>consumables, to operate approved Faculty procedures for the use and loan of equipment. Take responsibility for high value and specialist equipment and supervise staff.</li> <li>To produce, implement, and supervise maintenance schedules of high end equipment</li> <li>Ensure all Health and Safety legislation, regulations and University policies are observed by all users of the facilities and escalate if necessary.</li> <li>Identify and deliver on-going studio improvements and practices through communication forums with all users of the studio e.g. Student/Staff Liaison Committees and stakeholder feedback.</li> <li>Produce appropriate S.O.Ps for studio and equipment operation</li> <li>Deputise for the Technical Support Team Manager at appropriate meetings and groups regarding the operation and resources within area of expertise</li> <li>Identify relevant and appropriate staff development and training within area of expertise</li> <li>Identify and attend appropriate courses/forums in the field of individuals expertise</li> <li>Technical support for other disciplines within the faculty as and when required</li> <li>Ensure tidiness and cleanliness of teaching rooms/studios in area of responsibility with ready access to equipment and materials</li> </ul>
Day to Day	<ul> <li>Second line/specialist maintenance of equipment.</li> <li>Support students in the use of specialist Darkroom Photography equipment and facilities.</li> </ul>
Duties – specific	<ul> <li>Maintain, service and upgrade specialist Photography equipment.</li> <li>Support technical skills sessions for students and demonstrate specialist Photography processes, techniques and equipment to students.</li> <li>Support the installation of the annual Degree Show and other student shows/events,</li> </ul>
Loodorobin	including events held off site.
Leadership Responsibility	<ul> <li>Supervision of Staff</li> <li>Supervise and develop staff within area including the planning and organisation of workloads</li> </ul>
Supporting Customers and Stakeholder	<ul> <li>Develop and maintain effective working relations with colleagues in Faculties and across the University to ensure a cohesive and high quality service is provided to staff and students.</li> <li>Provide relevant support and advice / information to stakeholders including staff and students; resolve queries where appropriate and referring / signposting on where necessary.</li> <li>Work closely with relevant stakeholders to ensure provision of a high quality technical service, and flexible in providing team support to meet service needs.</li> </ul>
Contribution to Culture	<ul> <li>To encourage and spread a culture in the service which supports University and University Technical Service priorities, including: customer centricity; taking ownership; embracing change; strong communication; innovation; inclusiveness; collaboration and team working.</li> </ul>
Experience (required)	<ul> <li>Demonstrable experience of supporting darkroom photography</li> <li>Proven experience of demonstrating darkroom photography techniques and equipment to students and staff within a related area</li> <li>Experience of working in a technical team or equivalent.</li> <li>Experience of working with internal and external customers and stakeholders</li> <li>Demonstrable record of Customer Service skills including working with academic, technical and administrative staff</li> <li>Demonstrable record of successful Team-working</li> </ul>
Experience (desired)	Supervision of staff
Qualifications (Required)	Degree in related subject or substantial professional experience.
Qualifications (Desired)	<ul> <li>Qualification in managing people or evidence of undertaking development opportunities to develop supervisory skills</li> </ul>